



Leicester MusicFest

Perform. Educate. Inspire.

Seventh Year

2023 COMPETITION SYLLABUS

PIANO, ORGAN, SINGING,
CLASSICAL GUITAR, COMPOSITION
and ENSEMBLE
Competitions

www.leicestermusicfest.com

Registered Charity no.1186629

Contents

Contact details	3
Welcome from the Leicester MusicFest Team	4
Piano Classes	5
Pipe Organ Classes	7
Singing Classes	8
Classical Guitar Classes.....	11
Composition Classes	13
Ensemble Classes	15
Location Map	17
Safeguarding Policy.....	18
Competition Rules.....	20
Organ Specification	22

Visit our website to enter online:

www.leicestermusicfest.com

Visit the website for all up-to-date information.

Online entries open on 10th October 2022.

The closing date for entries is 10th December 2022.

Entries received after the closing date will not be accepted.

Entries for each class will close when capacity is reached, so please complete your entry as soon as possible.

Contact Details

Organisers:

Chairman (Trustee): John Gull
johngull.uk@gmail.com
07813 918769

Artistic Director (Trustee): Roxanne Gull
roxannegull@gmail.com
07886 048706

Events Coordinator (Trustee): Avalon Summerfield
avalonsummerfield@gmail.com
07538 727920

Webmaster (Trustee): Jonathan Jarvis
jonjarvis.music@gmail.com
07503 193349

Treasurer & Schools Liaison (Trustee): Christopher Hiam
chrishiam@hotmail.com
07904 703736

Publicity: Francesca Burbela
francesca@burbela.co.uk
07737 618605

Tech Lead: James Trivett
info@leicestermusicfest.com

Accounts Support: Melanie Settle
treasurer.lmf@gmail.com

Welcome from the Leicester MusicFest Team

Welcome to the seventh annual Leicester MusicFest! We can't wait to welcome you back for another action-packed weekend, celebrating the joy of live music-making and the importance of music education for all.

As well as planning this year's Festival, the MusicFest Team has been busy behind the scenes developing wider charitable projects. Our *Rehome an Instrument* Scheme, now in its second year, has expanded considerably since it began, and we are now rehoming around one instrument per week! If you would like to get involved, you can find out more at:
<https://www.leicestermusicfest.com/rehome-an-instrument>

At last year's Festival, we were excited to tell visitors about our plans to install a *Forest Gamelan* in a Leicester primary school. The Forest Gamelan is a bespoke outdoor music classroom designed by music educator Jonty Nowell, which combines the well-documented benefits of both music education and outdoor learning. We are delighted to say that since then, with the support of the Leicestershire & Rutland Masonic Charitable Association, we have managed to secure funding for the entire project, with installation planned for April this year. If you are interested in sponsoring future community projects, we would love to hear from you. You can get in touch at: <https://www.leicestermusicfest.com/support-us>

All our activities aspire to enrich the cultural life of our wonderful, diverse city, offering opportunities for amateur musicians of all ages to perform, learn and be inspired to progress in their musical journeys. We are committed to a policy of free entry to workshops and concerts for anyone aged 18 and under, as well as heavily subsidised entry fees for the general public, making the Festival accessible to the whole community. All competitors have free access to the rest of the events during the Festival weekend, including a wide variety of workshops and concerts, so immerse yourself in the music and explore everything that Leicester MusicFest has to offer. We look forward to receiving your entries!



Roxanne Gull



John Gull



Avalon Summerfield



Jonathan Jarvis



Christopher Hiam

Trustees, Leicester MusicFest

PIANO COMPETITION

Saturday 18th February 2023

English Martyrs' Catholic School

ENTRY FEES FOR THE PIANO COMPETITION

Classes P1: **£5.62**

Classes P2 and P5: **£6.72**

Classes P3 and P6: **£7.82**

Classes P4 and P7: **£8.98**

Class P8: **£10.02**

PIANO CLASSES

- No age restrictions.
- Pieces must be fully notated: no improvisations except ornaments and cadenzas.
- Competitors must enter the class(es) most appropriate to their grade, i.e. they should be able to play to that standard, but must not yet have passed a grade higher than that specified.
- Competitors may enter classes of two different but adjacent grade levels if eligible (e.g. Elementary and Intermediate) but may not enter classes of more than two grade levels in the same discipline (e.g. one competitor may not enter Elementary, Intermediate and Advanced Piano classes). Competitors may not enter two classes of non-adjacent grade levels (e.g. Elementary and Advanced). If there is uncertainty about eligibility for particular classes, competitors should make an enquiry via the website, and we will be happy to advise.
- Competitors' chosen piece(s) must be of a standard that lies within the grade boundaries specified for each class entered. Pieces need not appear on a current or previous examination syllabus (e.g. ABRSM), provided that they are of an equivalent level. If there is uncertainty about the grade level of a certain piece, competitors should make an enquiry about the piece via the website, in advance of submitting their entry.

Class P1 - FOUNDATION PIANO SOLO

One piece, own choice. Grade 2 or below.

Maximum 2 minutes.

Class P2 - ELEMENTARY PIANO SOLO

One piece, own choice. Grade 3-4.

Maximum 3 minutes.

Class P3 - INTERMEDIATE PIANO SOLO - The winner of this class will perform in the Winners' Gala Concert on the evening of Sunday 19th February at English Martyrs' School.

One piece, own choice. Grade 5-6.

Maximum 5 minutes.

Class P4 - ADVANCED PIANO SOLO – The winner of this class will perform in the Winners' Gala Concert on the evening of Sunday 19th February at English Martyrs' School.

One piece, own choice. Grade 7 and above.

Maximum 6 minutes.

Class P5 - FOUNDATION PIANO RECITAL

Two contrasting pieces, own choice. Grade 2 or below.

Maximum 3 minutes total.

Class P6 - ELEMENTARY PIANO RECITAL

Two contrasting pieces, own choice. Grade 3-4.

Maximum 5 minutes total.

Class P7 - INTERMEDIATE PIANO RECITAL

Two contrasting pieces, own choice. Grade 5-6.

Maximum 7 minutes total.

Class P8 - ADVANCED PIANO RECITAL – The winner of this class will perform at the Winners' Concert on the evening of Sunday 19th February at English Martyrs' School.

Two contrasting pieces, own choice. Grade 7 and above.

Maximum 9 minutes total.

PIPE ORGAN COMPETITION

Sunday 19th February 2023

English Martyrs' Catholic School, St Cecilia Auditorium

ENTRY FEES FOR THE PIPE ORGAN COMPETITION

Class O1: **£7.82**

Class O2: **£8.98**

PIPE ORGAN CLASSES

- No age restrictions.
- Pieces must be fully notated: no improvisations except ornaments and cadenzas.
- Competitors must enter the class(es) most appropriate to their grade, i.e. they should be able to play to that standard, but must not yet have passed a grade higher than that specified.
- Competitors' chosen piece(s) must be of a standard that lies within the grade boundaries specified for each class entered. Pieces need not appear on a current or previous examination syllabus (e.g. ABRSM), provided that they are of an equivalent level. If there is uncertainty about the grade level of a certain piece, competitors should make an enquiry about the piece via the website, in advance of submitting their entry.
- Competitors will be allocated a brief practice session on the competition day, during which they can familiarise themselves with the instrument and save registration settings.
- A page-turner/registrand will be available to assist during both the practice sessions and the performance. Any registration instructions must be marked clearly on your copy, and discussed in advance with the registrand. A specification of the organ is available at the end of this document.

Class O1 - ELEMENTARY/INTERMEDIATE ORGAN SOLO - The winner of this class will perform in the Winners' Gala Concert on the evening of Sunday 19th February at English Martyrs' School.

One piece, own choice. Grade 5 or below.

Maximum 5 minutes.

Class O2 - ADVANCED ORGAN SOLO - The winner of this class will perform in the Winners' Gala Concert on the evening of Sunday 19th February at English Martyrs' School.

One piece, own choice. Grade 6 and above.

Maximum 8 minutes.

SINGING COMPETITION

Sunday 19th February 2021

English Martyrs' Catholic School

ENTRY FEES FOR THE SINGING COMPETITION

Classes S1 and S4: **£6.72**

Classes S2, S5, S7 and S9: **£7.82**

Classes S3, S6, S8 and S10: **£8.98**

SINGING CLASSES

- Competitors entering classes with an age restriction must be within the given age limit on the first day of the Festival (17th February 2023).
- Songs, and any accompaniment part, must be fully notated: no improvisations except cadenzas and ornaments.
- Singers should ideally perform from memory.
- Microphones and backing tracks may not be used.
- For the purposes of this competition, 'Art Song' includes any song in the Western Art Music tradition, including but not restricted to: lyric song in any European language, operatic arias, lieder, and folk song settings. If there is uncertainty about the suitability of a certain song, competitors should make an enquiry about the song via the website before submitting their entry.
- For the purposes of this competition, 'Stage & Screen' includes any song from the Musical Theatre or Music Hall traditions, as well as film and television themes, including Disney. If there is uncertainty about the suitability of a certain song, competitors should make an enquiry about the song via the website before submitting their entry.
- Competitors must enter the class(es) most appropriate to their grade, i.e. they should be able to sing to that standard, but must not yet have passed a grade higher than that specified.
- Competitors may enter classes of two different but adjacent grade levels if eligible (e.g. Elementary and Intermediate) but may not enter classes of more than two grade levels in the same discipline (e.g. one competitor may not enter Elementary, Intermediate and Advanced Art Song classes). Art Song and Stage & Screen count as separate disciplines. Competitors may not enter two classes of non-adjacent grade levels in the same discipline (e.g. Elementary and Advanced Art Song). If there is uncertainty about eligibility for particular classes, competitors should make an enquiry via the website, and we will be happy to advise.

SINGING COMPETITION (continued)

- Competitors' chosen song(s) must be of a standard that lies within the grade boundaries specified for each class entered. Songs need not appear on a current or previous examination syllabus (e.g. ABRSM), provided that they are of an equivalent level. If there is uncertainty about the grade level of a certain song, competitors should make an enquiry about the song via the website, before submitting their entry.
- Competitors requiring an accompanist are welcome to use one of our Festival Accompanists, at a cost of £6 per class. Competitors may alternatively use their own choice of accompanist, in which case they are responsible for arranging this, and negotiating fees on a private basis.
- If a rehearsal with a Festival Accompanist is desired in advance of the competition, an enquiry must be made via the contact details provided not less than five weeks before the start of the Festival. Festival Accompanists will endeavour to make themselves available for a rehearsal, but this cannot be guaranteed. Fees for rehearsal should be negotiated with the Festival Accompanist on a private basis.
- **If using a Festival Accompanist, sheet music must be sent to your allocated pianist(s) by no later than 14th January 2023.**
- Having engaged a Festival Accompanist, the competitor is obliged to use this service for the particular class. Failure to do so will not entitle the competitor to a refund of any fee paid.

Class S1 - ELEMENTARY ART SONG SOLO – 18 AND UNDER

One song, own choice. Grade 3 or below.

Maximum 3 minutes.

Class S2 - INTERMEDIATE ART SONG SOLO – 18 AND UNDER

One song, own choice. Grade 4-5.

Maximum 5 minutes.

Class S3 - ADVANCED ART SONG SOLO – 18 AND UNDER

The winner of this class will perform in the Winners' Gala Concert on the evening of Sunday 19th February at English Martyrs' School.

One song, own choice. Grade 6 and above.

Maximum 7 minutes.

Class S4 - ELEMENTARY STAGE & SCREEN SOLO – 18 AND UNDER

One song, own choice. Grade 3 or below.

Maximum 3 minutes.

SINGING COMPETITION (continued)

Class S5 - INTERMEDIATE STAGE & SCREEN SOLO – 18 AND UNDER

One song, own choice. Grade 4-5.

Maximum 5 minutes.

Class S6 - ADVANCED STAGE & SCREEN SOLO – 18 AND UNDER

The winner of this class will perform in the Winners' Gala Concert on the evening of Sunday 19th February at English Martyrs' School.

One song, own choice. Grade 6 and above.

Maximum 7 minutes.

Class S7 - ELEMENTARY/INTERMEDIATE ART SONG SOLO – 16 AND OVER

One song, own choice. Grade 5 and below.

Maximum 5 minutes.

Class S8 - ADVANCED ART SONG SOLO – 16 AND OVER

The winner of this class will perform in the Winners' Gala Concert on the evening of Sunday 19th February at English Martyrs' School.

One song, own choice. Grade 6 and above.

Maximum 7 minutes.

Class S9 - ELEMENTARY/INTERMEDIATE STAGE & SCREEN SOLO – 16 AND OVER

One song, own choice. Grade 5 and below.

Maximum 5 minutes.

Class S10 - ADVANCED STAGE & SCREEN SOLO – 16 AND OVER

The winner of this class will perform in the Winners' Gala Concert on the evening of Sunday 19th February at English Martyrs' School.

One song, own choice. Grade 6 and above.

Maximum 7 minutes.

CLASSICAL GUITAR COMPETITIONS

Saturday 18th February 2023, English Martyrs' Catholic School

ENTRY FEES FOR THE CLASSICAL GUITAR COMPETITIONS

Class G1: **£6.72**

Class G2: **£7.82**

Class G3: **£8.98**

Class G4: **£10.02**

Class G5: **£12.97**

CLASSICAL GUITAR CLASSES

- No age restrictions for Classes G1, G2, G3, G4. Applicants for G5 must be aged 26 years or under on 17th February 2023.
- Pieces must be fully notated: no improvisations except ornaments and cadenzas.
- Competitors must enter the class(es) most appropriate to their grade, i.e. they should be able to play to that standard, but must not yet have passed a grade higher than that specified.
- Competitors' chosen piece(s) must be of a standard that lies within the grade boundaries specified for each class entered. Pieces need not appear on a current or previous examination syllabus (e.g. ABRSM), provided that they are of an equivalent level. If there is uncertainty about the grade level of a certain piece, competitors should make an enquiry about the piece via the website, before submitting their entry.

Class G1 – ELEMENTARY GUITAR SOLO

One piece, own choice. Grade 3 or below.

Maximum 3 minutes.

Class G2 – INTERMEDIATE GUITAR SOLO

One piece, own choice. Grade 4-5.

Maximum 5 minutes.

Class G3 – HIGHER GUITAR SOLO

One or two pieces, own choice. Grade 6-7.

Maximum 7 minutes.

CLASSICAL GUITAR COMPETITIONS (continued)

Class G4 – ADVANCED GUITAR SOLO

One or two pieces, own choice. Grade 8 and above.

Maximum 9 minutes.

Class G5 - ADVANCED GUITAR RECITAL

A competition intended for advanced classical guitar students who are studying the guitar in higher education, or intending to pursue a career as a professional musician. Applicants for this competition must be aged 26 years or under on 17th February 2023. The winner of the competition Final will be awarded a £500 bursary to be spent on further musical study, and will be invited to perform in the Gala Concert on Sunday 19th February.

G5 First Round and Semi-Final (video submissions) - Please note that all applicants for G5 must submit a short video (one piece not exceeding 7 minutes) via YouTube link to leicestermusicfest@gmail.com by 10th December 2022. Our adjudicators will then select up to 10 Semi-Finalists, who should submit a second video (any programme not exceeding 10 minutes) by 3rd January 2023. Applicants who are not selected for the Semi-Final will receive written feedback from our adjudicators. All applicants will be notified of the results of the First Round by 18th December 2022.

The Semi-Final videos will be streamed on our YouTube channel on 15th January 2023, followed by announcement of Finalists. Applicants who are not selected for the Final will receive written feedback from our adjudicators. The G5 Final will be held in the St Cecilia Auditorium at English Martyrs' School on the afternoon/evening of Saturday 18th February.

First Round (video submission deadline 10th December 2022):

1 piece (multiple movements of a single work are permitted), own choice. Grade 8 and above.

Maximum 7 minutes.

Semi-Final (video submission deadline 3rd January 2023):

Any programme, own choice. Grade 8 and above.

Competitors may **not** submit their First Round repertoire in the Semi-Final.

Maximum 10 minutes.

Final (live performance on 18th February 2023):

Any programme of contrasting pieces (own choice).

Competitors may perform repertoire from previous rounds in the Final if desired.

Maximum 15 minutes.

COMPOSITION COMPETITION

Submission Deadline: 18th December 2022 (deadline for entry form 10th December 2022)

ENTRY FEES FOR THE COMPOSITION COMPETITION

Class C1: **£7.09**

Class C2: **£8.40**

COMPOSITION CLASSES

- Competitors entering classes with an age restriction must be within the given age limit on the submission deadline (18th December 2022).
- Submissions must be easily legible, and may be handwritten or written using notation software.
- Compositions must be submitted as a pdf document (see entry form for further details).
- Compositions may be divided into more than one section or movement.
- Competitors may compose for:
 - Piano
 - Pipe Organ
 - Solo Voice, or Ensemble/Choir up to 4 parts (e.g. SATB, SSAA, SSA, TB, SABar etc.)
 - Classical Guitar
 - Any combination of the above
- Modified versions of the instruments specified above are not allowed, e.g. prepared piano, voice changer etc.
- Compositions must be fully notated in conventional staff notation.
- Submitted compositions must have been composed within the 12 months preceding the submission deadline, and must not have been commercially published or commissioned for a fee. However, compositions which have been submitted for GCSE, A-Level or other exam syllabuses may be used.
- Competitors may enter both classes if eligible, but may not enter the same piece in both classes.
- Competitors should consider feasibility of performance: where possible, compositions should be approachable for a good Grade 8 player, or easier.
- The outcome of the adjudication will be announced several weeks before the Festival, and all competitors will receive written feedback from an expert adjudicator. The winner of each class will attend the Gala Concert on Sunday 19th February, at which the winning compositions will be performed. Performers and rehearsal time will be organised by Leicester MusicFest, in consultation with the winning composers.

Class C1 – COMPOSITION COMPETITION (JUNIOR)

One piece, maximum 7 minutes (see further criteria above).

Competitors must be aged 18 or under on 18th December 2022.

The winning composition in this class will be performed in the Winners' Gala Concert on the evening of Sunday 19th February at English Martyrs' School.

Class C2 – COMPOSITION COMPETITION (OPEN)

One piece, maximum 7 minutes (see further criteria above).

No age restrictions.

The winning composition in this class will be performed in the Winners' Gala Concert on the evening of Sunday 19th February at English Martyrs' School.

ENSEMBLE COMPETITION (NEW FOR 2023)

Friday 17th February 2023 (times TBC between 5pm and 9.30pm)

Venue TBC (in Leicester)

We are excited to be trialling ensemble classes this year, to widen our provision for both instrumental players and singers.

Please note that this is a pilot event, and therefore spaces are limited and classes are not divided by the usual age, grade level or style/genre restrictions. Competitors can expect a friendly and supportive opportunity to showcase their ensemble work, with feedback from expert adjudicators, and the chance to enjoy and support a wide variety of different ensembles.

ENTRY FEES FOR THE ENSEMBLE COMPETITION

Class E1: **£5.00 per performer**

Class E2: **£5.00 per performer**

ENSEMBLE CLASSES

- No age restrictions.
- No grade restrictions (provided performers are all amateurs).
- Any style or genre permitted, including classical, jazz, folk etc. Please note that amplification is not allowed (see below).
- Ensembles should be able either to provide fully notated sheet music, or alternatively a lead sheet where melodic and harmonic outline are shown, along with any lyrics or improvised passages. Fully improvised performances are not permitted. If you are not sure if your printed music is suitable, please get in touch via the website and we will be happy to advise.
- Microphones and backing tracks may not be used. Amplification may not be used, except for keyboard/digital piano accompaniment if necessary.
- In both E1 and E2, a single soloist plus accompanist is not permitted (but solo singers can enter our Singing Classes – see p.9).
- Piano and electric keyboard (including the option for digital harpsichord/chamber organ sounds) will be available at the venue.
- Ensembles should choose an applicant to make the entry on their behalf. This can be a member of the ensemble (if aged 18 or over) or a Parent/Guardian. Applicants will need to provide names and contact details for each individual member, so should have this information ready before starting their entry.
- There are three options for accompaniment, if needed:
 - 1) Ensembles can include their own (amateur) accompanist and request that they are adjudicated and given feedback as part of the ensemble: in this case the accompanist will need to pay the same entry fee as the other members

- 2) Ensembles can request a Festival Accompanist, which will incur a fee of £6
- 3) Ensembles can engage their own professional accompanist on a private basis (in which case the accompanist will not be adjudicated)

More information about selecting your accompanist option is on the entry form.

- If a rehearsal with a Festival Accompanist is desired in advance of the competition, an enquiry must be made via the contact details provided not less than five weeks before the start of the Festival. Festival Accompanists will endeavour to make themselves available for a rehearsal, but this cannot be guaranteed. Fees for rehearsal should be negotiated with the Festival Accompanist on a private basis.
- **If using a Festival Accompanist, sheet music must be sent to your allocated pianist(s) by no later than 14th January 2023.**

Class E1 – INSTRUMENTAL ENSEMBLE

One or two pieces, maximum 8 minutes (see further criteria above).

Between 2 and 8 instrumentalists, with or without accompanist.

Singers may be part of an E1 ensemble, provided there are few singers than instrumentalists in that ensemble.

Any combination of instruments is permitted, e.g. piano duet, clarinet quartet, mixed chamber ensemble, jazz trio, folk or acoustic group with or without singer... etc.

The winning ensemble in this class will perform in the Winners' Gala Concert on the evening of Sunday 19th February at English Martyrs' School.

Class E2 – VOCAL ENSEMBLE

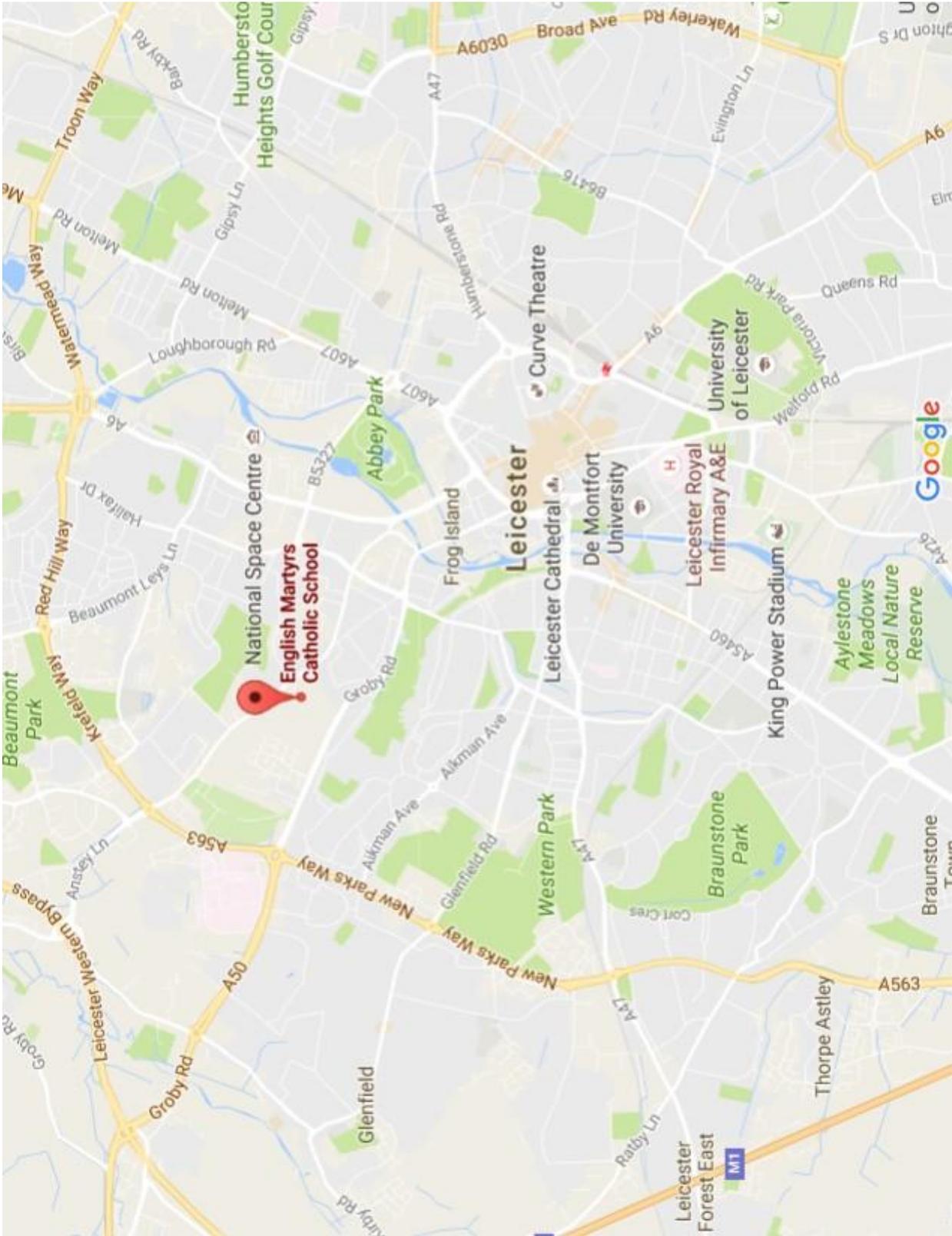
One or two pieces, maximum 8 minutes (see further criteria above).

Between 2 and 8 singers, with or without accompanist.

Any combination of voice parts permitted, e.g. duet, trio, SA, SATB, TB, barbershop, close harmony etc.

The winning ensemble in this class will perform in the Winners' Gala Concert on the evening of Sunday 19th February at English Martyrs' School.

FESTIVAL MAP



SAFEGUARDING POLICY

Principles

This policy is guided by the following principles:

- the safety of children and vulnerable adults is paramount, and every person attending Leicester MusicFest has the right to protection from abuse.
- all suspicions and allegations of abuse will be taken seriously and responded to swiftly and appropriately.
- all MusicFest trustees and volunteers have a responsibility to report concerns.

Purpose and Function of the Festival

Leicester MusicFest was established to advance, promote and encourage the study and practice of the art of music. The Festival provides a platform for amateur performance combined with educational and performance elements from professional artists.

The Festival Environment

Leicester MusicFest is run entirely by volunteers. There is a Management Team whose members act as Trustees. The contact details of all Trustees are published annually in the MusicFest Syllabus and Programme, and are on our website.

The Festival is held in the City of Leicester, and this year the venues are English Martyrs' Catholic School on Anstey Lane (all but one event), and an additional Leicester venue TBC. The main venue has more than one public area, and other spaces or areas of the School may be in use by people not connected with Leicester MusicFest. All of the Festival activity takes place in two adjacent buildings (the School's music department and 6th Form Centre), so there will be no need for any participant to move between distant areas of the premises during the Festival.

Leicester MusicFest will inform and involve parents / guardians / carers and teachers so as to act in partnership with them to ensure, as far as is reasonably practical, a safe environment for the enjoyment of Festival activities.

Applicability of this Policy

This policy relates to children under the age of 18 years and also to those vulnerable adults (of any age) who are identified to the organisers prior to their arrival at Leicester MusicFest. This should be done by contacting the Safety Officer, the name and contact details for whom may be found in the MusicFest syllabus and on our website. In recognising the needs of children from all ethnic groups and children who are disabled, the Leicester MusicFest actively seeks to meet needs notified to the Festival by parents / guardians / carers and/or teachers.

Festival Volunteers

The Management Team is elected each year at the Annual General Meeting. Volunteer helpers will not be taken on unless they are known personally to a Trustee or *two* trusted people have both confirmed that they are a suitable person. If any doubts are raised about someone, the Trustees will consider using the *Protection of Children Act List* process to confirm their suitability, but this process will not otherwise be used.

All MusicFest staff and volunteers wear a conspicuous lanyard/T-shirt. If a problem arises during the Festival, all staff and volunteers will do their utmost to help. All problems will be taken seriously and will be documented and dated.

Preparation for Attendance at the Festival

Where parents / guardians / carers are not personally attending with their children, this Policy requires them to be satisfied that their children will be accompanied to the Festival and adequately supervised by a responsible adult acting on their behalf.

Toilet facilities and Practice Areas

Leicester MusicFest will not supervise the male and female toilets within the building. Practice Rooms will not be supervised by the Festival (and the Festival will not take responsibility for items left in those rooms).

Photography, Recording and the Press

Photography, video and audio recording in any form and by any means is prohibited for any person except the official Festival Photographer during any performance and this will be strictly enforced.

Leicester MusicFest actively seeks publicity, and photographs may be taken for this purpose. Where parents / guardians / carers do not wish their children to be photographed then the responsible adult attending with those children should ensure that they are not included in any such photograph.

The Legislation that Supports and Guides this Policy

The Rehabilitation of Offenders Act 1974, The Children Act 1989, The Police Act 1997, The Data Protection Act 1998, The Human Rights Act 1998, The Protection of Children Act 1999, The Criminal Justice and Court Services Act 2000, The Children Act 2004.

Reviewing the policy

This Policy was last updated on 6th October 2022. Leicester MusicFest will continue to review this Policy and revise and enhance it as necessary. In so doing, the Management Team will look to the British and International Federation of Festivals for support. That body, in turn, will look to other agencies for good practice, most notably the NSPCC and Arts Council of England policy guidelines.

Contact Information

Safety Officer: Roxanne Gull, 1 Eastwood Road, Leicester LE2 8DD. Tel: 07886 048706 or 0116 2834968.
Email: roxannegull@gmail.com

Visit our website www.leicestermusicfest.com to enter online.

COMPETITION RULES AND REGULATIONS

1. The competitions are limited to non-professionals, with the sole exception of Class G5 - Advanced Guitar Recital, for which competitors may be undertaking regular professional work provided they are also on a part- or full-time course of musical study. For the purpose of the Festival, professionals are defined as those who derive their main income from music performance or teaching.
2. In all classes competitors must state their name in full on the entry form. No entry is permissible under an assumed name.
3. **The closing date for entries is 10th December 2022.** Entries for each competition will be accepted on a first-come-first-served basis, and entries for specific classes may be closed before the official closing date, should the capacity of the class be exceeded.
4. Leicester MusicFest reserves the right to cancel or combine classes, refuse any entry and to decide any matter not provided for in the rules. Leicester MusicFest is not obliged to refund fees under any circumstances except where a class is cancelled and cannot be merged with another class.
5. All competitors entering classes with an age restriction must not exceed the given age limits as set out in the regulations for each class. Leicester MusicFest reserves the right to request to view proof of age documentation.
6. The title and composer of all pieces to be performed must be stated accurately on the entry form. A copy of your chosen piece(s) must be handed to the Adjudicator's Clerk before the start of the class. No piece may be used in more than one class by the same competitor.
7. Competitors must enter the class(es) most appropriate to their grade, i.e. they should be able to perform to that standard, but must not yet have passed a grade higher than that specified.
8. Competitors' chosen piece(s) must fall within the grade boundaries specified for each class entered, but need not appear on a current or previous examination syllabus (e.g. ABRSM), provided that they are of an equivalent standard. If there is uncertainty about the grade level of a certain piece, potential competitors should make an enquiry about the piece via the website before submitting their entry.
9. Leicester MusicFest reserves the right to refuse a chosen piece if it is deemed to fall outside of the specified grade boundaries. In this case, competitors will be informed promptly after submission of their entry form, and well before the competition date, and invited to substitute an appropriate piece. This will incur no further fee. However, if the competitor does not offer an appropriate substitute piece, Leicester MusicFest is under no obligation to refund the entry fee.
10. Time limits must be observed. Competitors exceeding the time limit may, at the Adjudicator's discretion, have marks deducted or may be stopped and their performance judged to the point they have reached.
11. Repeats may be omitted at the discretion of the competitor, where this is deemed not to impede the music. D.S. and D.C. instructions should always be observed.

12. A minimum standard of Commended is necessary for the award of a Prize or Trophy. First and Second Prizes will be Certificates unless otherwise stated. No Prize or Certificate will be awarded unless a satisfactory standard is reached.
13. The Adjudicator's decision is final.
14. Photography, filming, video or sound recording is prohibited during any performance (except by the Official Photographer).
15. Music may be photocopied from published originals FOR THE USE OF THE ADJUDICATOR ONLY. Photocopies for the adjudicator must be totally legible. All photocopies of music will be retained by Leicester MusicFest and destroyed. It is forbidden for an accompanist to perform from a photocopy, except to facilitate page turns or other practical considerations, in which case an original copy must be present in the competition room.
16. Competitors requiring an accompanist are welcome to use one of our Festival Accompanists, at a cost of £6 per class. Competitors may alternatively use their own choice of accompanist, in which case they are responsible for arranging this, and negotiating fees on a private basis.
17. Competitors who have requested a Festival Accompanist will be provided with their Accompanist's contact details after the competition entry deadline. Competitors are responsible for contacting their Accompanist to send a copy of their sheet music, and to arrange any rehearsal before the competition day. Fees for rehearsal should be negotiated with the Accompanist on a private basis.
18. Copies of music for the Festival Accompanist if requested must arrive by 14th January 2022.
19. Having engaged a Festival Accompanist, the competitor is obliged to use this service for the particular class. Failure to do so will not entitle the competitor to a refund of any fee paid.
20. Competitors are responsible for collecting their Mark Sheets, Certificates and sheet music at the end of each class.
21. Winners of Trophies will hold them for one year. They will be responsible for their care and safe custody and for their return to the MusicFest organisers before 1st January in the year following the award.
22. Competitors under the age of 16 years on the day of the competition must be accompanied by an adult who is responsible for their care and safety at all times.
23. Competitors must arrive in good time for the beginning of their class, and should remain until the end of the adjudication of that class, unless they are required in another class concurrently. Competitors will be informed by email of exact class start times after all entries have been submitted. This information will also be available on the Festival website.

Visit our website www.leicestermusicfest.com
to enter online and for more information.

ORGAN SPECIFICATION

English Martyrs' School
Anstey Lane, Leicester

Organ by Peter Collins Limited

Great			Digital = X
Open Diapason	8		
Chimney Flute	8		
Gamba	8		
Principal	4		
Flute	4		
Fifteenth	2		
Mixture	IV		
Trumpet	8		X
Swell			
Diapason	8		
Gedact	8		
Gamba	8		
Celeste	8		X
Prestant	4		
Gedact Flute	4		
Nasard	2 2/3		
Gemshorn	2		
Tierce	1 3/5		
Faggotto	16		X
Cornocean	8		X
Oboe	8		X
Tremulant			
Octave coupler			
Unison off			
Sub Octave coupler			

Pedal

Principal	16	X
Subbass	16	
Octave	8	
Flute	8	X
Wide Octave	4	
Trombone	16	X
Faggotto	16	X
Trumpet	8	X

Compass

Manuals	CC – c 61 notes
Pedals	CC – f 30 notes

Couplers

Swell to Great
Swell to Pedal
Great to Pedal
Great & Pedal Pistons coupled

Accessories

6	Divisional thumb pistons to Swell
6	Divisional thumb pistons to Great
6	Divisional toe pistons to Pedal
8	General thumb pistons
8	General toe pistons
1	Great to Pedal reverser thumb piston duplicated by toe piston
1	Swell to Pedal reverser thumb piston
1	Swell to Great reverser thumb piston duplicated by toe piston
1	Setter thumb piston
1	General Cancel thumb piston
1	Advance thumb piston
1	Retard thumb piston
99	Levels of General memory
12	Levels of Divisional memory
1	Centrally placed balanced swell pedal